



Association of Paroling

Authorities International

George J. Beto Criminal Justice Center • Sam Houston State University
Huntsville, Texas 77341-2296 • phone 877.318.APAI • fax 936.294.1671
info@apaintl.org • www.apaintl.org

The Association of Paroling Authorities International (APAI) will host many of this country's leading experts on parole and criminal justice at the majestic Omni Orlando Resort at ChampionsGate to discuss a range of issues involving public safety from May 20-May 23, 2012. These experts include parole and releasing authority chairs and board members, departments of correction, academicians, students, practitioners, and criminal justice funding entities and organizations. Past participants from our international community have included New Zealand, Hong Kong, Zambia, Portugal and England.

APAI, the only organization dedicated exclusively to parole and releasing authorities, serves as a national and international resource and discussion network for the exchange of information within all areas impacting parole. Its mission is to enhance public safety and the recognition of victim rights by being involved with the development of national and international research-based parole policy. While members may have different parole legislation, policies and regulations, we all share the fundamental value in the belief of a person's ability to change and the conviction that gradual, supervised reintegration into our communities is an effective protection of public safety.

This year's conference theme is **Practicing Smart Justice: Innovative Practices in Parole** and we expect approximately 150 participants. This would be the perfect opportunity for your organization to showcase its products to decision-makers at all levels and in different spheres of the criminal justice arena. This year's annual training promises to be our most successful ever and we hope you'll be there to join us!

Here are some important facts:

Dates: May 20-May 23, 2012

Exhibit Dates and Times: Sunday, May 20 at 3:00pm through Tuesday, May 22 at 3:00pm.

Set Up: Sunday, May 20, Noon and 3:00pm.

Breakdown: Tuesday, May 22 at 3:00pm. *Be back in your office first thing Wednesday morning.*

Conference Theme: **Practicing Smart Justice: Innovative Practices in Parole**

Location: Omni Orlando Resort at ChampionsGate - Orlando, FL

Anticipated Attendance: 120-150 parole and early release decision makers with international representation

Why APAI? Please take a few minutes to visit our web site, www.apaintl.org. It is filled with information about who we are. Our goal is to triple the numbers of exhibitors and sponsorships that we present to our participants. Exhibitors play a key role in our conference and have ample opportunity to interface with conference participants. Exhibitors also enjoy, are seen, and are in the middle of conference activities. Please contact Sarah Rumph at SarahRumph@fpc.state.fl.us or 850-488-4460 with your questions or special requests.

We hope you'll join us and be part of our growth initiative in 2012.

All the best,

Charles Traughber
APAI President

**Association of Paroling Authorities International
Annual Training Conference Exhibitor Contract
Omni Orlando Resort at ChampionsGate
Orlando, FL – May 20-23, 2012**



Instructions: Complete all information blanks. Sign, date, and mail with check made payable to the **Association of Paroling Authorities International**, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296, or call 850-488-4460 or e-mail SarahRumph@fpc.state.fl.us for more information.

The **Association of Paroling Authorities International**, referred to hereinafter as "APAI," and the undersigned firm or individual, referred to hereinafter as "Exhibitor," and the Omni Orlando Resort at ChampionsGate, referred to hereinafter as "Exhibit site," agree to as follows:

1. APAI will provide exhibit space in accordance with items listed below. All exhibit spaces include a 6 ft. draped table with two chairs and a wastebasket and will be in the same location as the continental breakfasts and afternoon refreshment breaks.
2. All exhibitors receive two admissions to the Welcome Reception on Sunday, May 20, 2012, an electronic version of participant list following conference, and a quarter page ad* in the Program Book.
3. Space will be provided on a **first-come, first-serve** basis for the area of choice. There are preferential booths available for sponsors of events (see Sponsorship Contract for details). If the preferential booths are not declared by April 14, 2012, those booths will be available to all exhibitors. Exhibitor accepts APAI's offer and requests the following booth(s) according to the enclosed diagram:

1st Preference # _____ 2nd Preference # _____

If the Exhibitor would like to place an ad on the APAI website**, as well as be acknowledged in promotional e-blasts and exhibit at the conference the exhibit fee is **\$750**. If the Exhibitor wants an exhibit only at the conference, the fee is **\$500**. The total for your exhibit will be \$ _____ payable upon return of signed contract mailed to APAI.

Signed contract and fee must be received by **April 20, 2012**, in order to reserve exhibit space. You may fax your contract to 936-294-1671. If you need to discuss booth locations, special sponsorships, or special needs such as large equipment, contact Sarah Rumph at 850-488-4460 or SarahRumph@fpc.state.fl.us.

4. Names of firm representative(s) attending booth. Please print or type name(s) and title(s):

5. Exhibitor understands there could be other charges for electrical power, internet access, telephone, skirting, special decorations, shipping and storage/handling. If you need any of these items, you need to contact Alexis Senge with AVT Event Technologies at 407-238-6530 or see attached Exhibitor Request Form.
6. Exhibitor may, if he/she desires, cancel the agreement and receive a full refund, minus a service charge of \$100, if written request is received by May 7, 2012.
7. APAI reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit or Exhibitor for breach of this agreement, or for cause.
8. Exhibitor declares: a) Value of Exhibit at: \$ _____ b) Net Weight of Exhibit: _____
9. Are you willing to sponsor/co-sponsor an event at the conference? If so, please fill out the attached form indicating the event you wish to sponsor and your dollar commitment level.

Are you willing to provide a door prize(s) to be given away during the conference? Yes No

Company Name to be listed on signage _____
 Address _____ City _____ State _____ Zip _____
 Phone _____ Email _____
 Signature _____ Title _____ Date _____

I have enclosed a check or purchase order in the amount of \$ _____

Please copy form and return original along with payment to APAI, George J. Beto Criminal Justice Center, Sam Houston State University, Huntsville, TX 77341-2296. Fax: 936-294-1671.

*For ads to be placed in the Program Book, the ad must be received in a PDF format by May 1, 2012. The dimensions of the ad should be a 3.75" X 5"

**If you will have an ad on the website, the ad will be placed on the APAI Conference website once the ad is received and remain on the website until the next year's Annual Training Conference. If you would like to use the same ad for both the program book and the website, please state that when sending the ad



**Association of Paroling Authorities International
Annual Training Conference Sponsorship Contract
Omni Orlando Resort at ChampionsGate
Orlando, FL – May 20-23, 2012**

Sponsorship of conference activities is an excellent way to show your support for the Association of Paroling Authorities International. Your sponsorships allow the Association to provide more educational activities to participants across the world

As a sponsor of an event your company will:

- be recognized with signage at the event
- have your company brochure in conference bag
- receive a half-page ad in Program Book*
- be acknowledged in promotional e-blasts, and
- receive an electronic participant list following the conference
- opportunity for preferential exhibit table (to be purchased separately) **

Events will be assigned on a first-come, first-serve basis. Indicate choice by placing a number in the corresponding blank with #1 being first choice. Please consider sponsoring/co-sponsoring one of the following events for our attendees.

<u>Event</u>	<u>Full Sponsor</u>	<u>Partial Sponsor</u>
Sunday, May 20, 2012		
Conference Bags	_____ \$1,500	_____ Please specify amount
Welcome Reception	_____ \$5,500	_____ Please specify amount
Monday, May 21, 2012		
Continental Breakfast***	_____ \$2,750	_____ Please specify amount
PM Refreshment Break***	_____ \$1,800	_____ Please specify amount
Tuesday, May 22, 2012		
Continental Breakfast***	_____ \$2,750	_____ Please specify amount
Awards Luncheon****	_____ \$5,000	_____ Please specify amount
PM Beverage Break***	_____ \$1,000	_____ Please specify amount
Wednesday, May 23, 2012		
Business Breakfast****	_____ \$2,500	_____ Please specify amount

Company Name _____

Address _____ **City** _____ **State** _____ **Zip** _____

Phone _____ **Fax** _____ **Email** _____

Signature _____ **Title** _____ **Date** _____

I have enclosed a check or purchase order in the amount of \$_____ for this sponsorship.

Thank You for Your Support!

* For ads to be placed in the Program Book, the ad must be received in a PDF format by May 1, 2012. The dimensions of the ad should be 8.5" X 5.5"

** Exhibit table request must be received by April 14, 2012 and is first come, first serve

*** Event served in exhibit area

****Sponsorship of these events also includes two admissions to the event, seat at head table, and opportunity to speak to group



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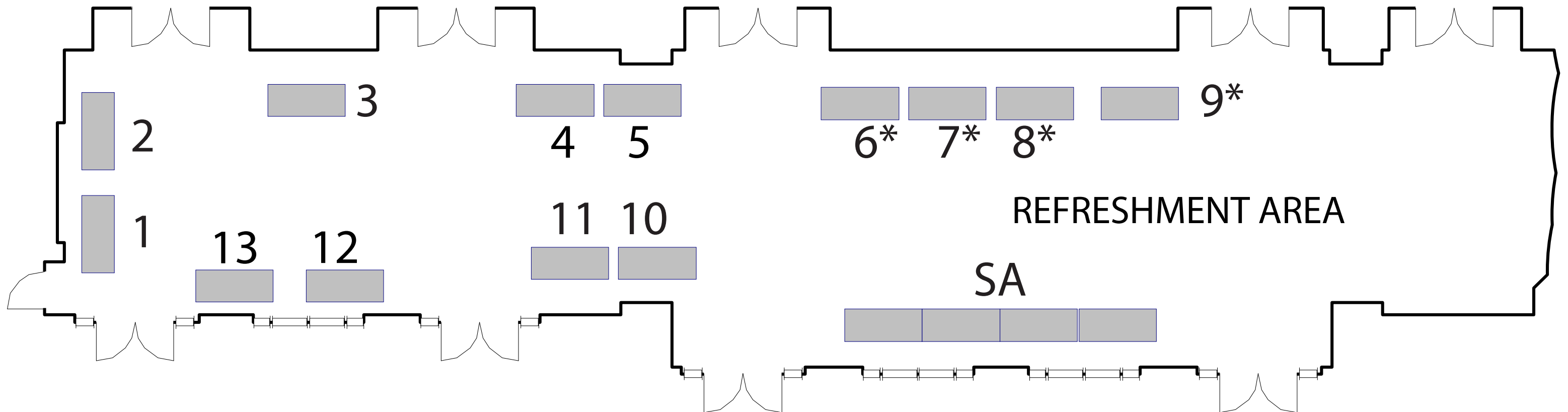
info@apaintl.org • www.apaintl.org

Exhibitor Layout

National A

meeting room

National B



* preferred sponsor
SA - Silent Auction

AVT Exhibitor Request Form

Internet	Quantity	Days Used		Total
Wired High Speed Internet Line			\$250.00*	
Wireless High Speed Internet Access			\$250.00*	
Additional Wired Connections			\$50.00*	
Additional Wireless Connections			\$50.00*	
Video	Quantity	Days Used		Total
Laptop Computer			\$250.00*	
22" HD LCD Monitor (1080p)			\$200.00*	
40" HD LCD Monitor (1080p) w/Stand			\$350.00*	
52" HD LCD Monitor (1080p) w/Stand			\$500.00*	
DVD Player			\$50.00*	
LCD Projector and Screen			\$500.00*	
6' Tripod Screen			\$50.00*	
Audio	Quantity	Days Used		Total
Wired Microphone			\$50.00*	
Wireless Microphone			\$170.00*	
4 Channel Mixer			\$50.00*	
Powered Speaker and Stand			\$100.00*	

**All pricing is per Booth per day, does not include 23% service charge or 7% sales tax*

Exhibitor & Show Information

Show Name _____

Date(s) _____ Booth # _____

Contact Name _____ Email _____

Company _____

Address _____

City/State/Zip _____

Phone # _____ Fax # _____

Credit Card # _____

Card Type _____ Exp Date _____

Signature _____

Fax Completed Forms to 407.238.6525 or email to omnichampionsgate@avt.com

** All cancellations received within 24 hours will be billed in full. Service charge includes labor for set-up, tear-down, and support. Additional labor will be billed at \$65 an hour. For questions regarding additional equipment not listed here, please contact us directly at 407.238.6530